

Agenda – Assembly Commission Audit and Risk Assurance Committee

Meeting Venue:

Conference Room 4B – Tŷ Hywel

Meeting date: 20 January 2020

Meeting time: 10.00

For further information contact:

Clerk: Kathryn Hughes

Committee Clerk

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1 Introductions, apologies and declaration of interests

2 Minutes of 21 October, actions and matters arising

(Pages 1 – 15)

Attached Documents:

ACARAC (01–20) Paper 1 – Draft Minutes of 21.10.19

ACARAC (01–20) Paper 2 – Summary of actions

3 Governance and Assurance Update Report

(Pages 16 – 23)

Attached Documents:

ACARAC (01–20) Paper 3 – G&A update report

4 Consider the proposed Internal Audit strategy

(Pages 24 – 33)

Attached Documents:

ACARAC (01–20) Paper 4 – Audit Plan 2020–21

5 External Audit Update

(Pages 34 – 35)

Attached Documents:

ACARAC (01–20) Paper 5 – ACARAC Update (Dec 2019)



6 Consider the proposed External Audit strategy

(Pages 36 – 49)

Attached Documents:

ACARAC (01–20) Paper 6 – WAO Audit Plan 2020

7 Budget update

(Pages 50 – 55)

Attached Documents:

ACARAC (01–20) Paper 7 – Update on 2019–20 Financial Position and 2020–21 Budget

8 Review of accounting policies

(Pages 56 – 63)

Attached Documents:

ACARAC (01–20) Paper 8 – Accounting policies annual review

9 Review of accounting system

(Pages 64 – 71)

Attached Documents:

ACARAC (01–20) Paper 9 – Accounting system

10 Corporate Risks Report

(Pages 72 – 91)

Attached Documents:

ACARAC (01–20) Paper 10 – Corporate Risks

ACARAC (01–20) Paper 10 – Annex A – Summary Corporate Risk Register

ACARAC (01–20) Paper 10 – Annex B – Corporate Risks plotted

11 Corporate Risk – Assembly Reform risks

Oral item

12 Cyber–security

(Pages 92 – 105)

Attached Documents:

ACARAC (01–20) Paper 11 – Review of Microsoft contract dependencies

13 Feedback on REWAC consideration of the Commission's Engagement Strategy

Oral item

14 Feedback on attendance at ARAC Chairs' Forum

Oral item

15 Departure Summary

(Pages 106 – 107)

Attached Documents:

ACARAC (01–20) Paper 12 – Departure Summary

16 Forward Work Programme

(Pages 108 – 113)

Attached Documents:

ACARAC (01–20) Paper 13 – Forward Work Programme 2019–20 – revised
Nov 2019